



PTFA Minutes

Date: 25th November 2019

Time: 5pm

Location: Sutterton Fourfields

People present: Hayley Carr, Vicky Howland Siobhan Burns, Sara Truslove, Michelle Nicholson and Donna Kent

Apologies: Anna Despicht, Kayleigh Watts, Michaela Hooper, Vikki Allen, Naomi Atkins, Claire Collett, Helen Stewart and Donna Kent.

Items discussed

Disco-The disco will be held on Mon 2nd Dec 5:30 til 7pm. Hayley has agreed to do the cash and carry shop to buy supplies for the disco. Sara has bought tattoos for the disco night to be put on the children, we had concerns of whether parental permission would be needed. Also it was questioned if we could have glow sticks.

I have received an email from Mrs Collett to say that we need permission slips for the disco itself and to add on to our advertising that tattoos and glow sticks will be available to buy on the night.

Payments: We discussed with Mrs Nicholson on how was the best way to pay our contribution towards the pantomime. Mrs Nicholson was going to speak to Mrs Trolley regarding this matter.

I have been informed this evening that the school can cash the amount to be paid and it will go in the school safe. It will need countersigning on receipt by Mrs Collett and the PTFA and Mrs Collett would need to see paying in slip or Bank transfers would be accepted as well

Christmas Fair: We were asked if we were going to be providing each class with a craft for them to make and be sold at the fair. After discussing it we came up with the following ideas: Richmond class- Baubles with a piece of string inside to represent their height at the time of being in that class.

Regents- Snowmen tree decorations (bells)

St James- decorate a snowman tree decoration.

Central- Decorate a reindeer tree decoration.

Phoenix- Decorate a Santa tree decoration.

Hyde- A Christmas bauble with a picture of them inside. Sara and Hayley have offered to source items.

Stalls: Make your own reindeer food- Sara dyeing oats.

Name the turkey- Siobhan to source Turkey prize.

Teddy Tombola- Siobhan to collect and label teddies.

Tombola- Donna to collect and label prizes.

Saras sock Game.

Build a snowman- Naomi to sort.

Guess how many marshmallows.

Name the Teddy

Raffle

Tinsel Pull- Hayley to source

Class tea towels

Tattoos

Lucky Dip

Guess weight of cake- Vicky H to source

Colouring comp

Please keep suggesting ideas!

Young Voices and school dance group to perform- Mrs Nicholson will email and ask.

Mrs Greys dad has been confirmed to be our Santa this year.

We have lots of amazing raffle prizes coming in but please keep asking. I shall get details of all businesses that have donated so far and send out a list.

Non school uniform date has been confirmed as the 6th Dec by Mrs Collett.

Date of next meeting:TBC

Kind Regards

Siobhan